ADMINISTRATOR OF ESTATES

FINANCIAL STATEMENTS

For the Year Ended March 31, 1984

OFFICE OF THE PROVINCIAL AUDITOR

REGINA, SASKATCHEWAN

AUDITOR'S REPORT

To the Members of the Legislative Assembly
Province of Saskatchewan

I have examined the balance sheet of the Administrator of Estates as at March 31, 1984 and the statements of revenue, expenditure and undistributed earnings and changes in cash position and trust funds for the year then ended. My examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as I considered necessary in the circumstances.

In my opinion, these financial statements present fairly the financial position of the Administrator of Estates as at March 31, 1984 and the results of operations, distribution of earnings and the changes in cash position and trust funds for the year then ended in accordance with the stated accounting policies applied on a basis consistent with that of the preceding year.

W. G. Lutz, F.C.A.
Provincial Auditor.

Regina, Saskatchewan,
July 26, 1984.

Statement 1

ADMINISTRATOR OF ESTATES

BALANCE SHEET

As at March 31

	1984	1983
ASSETS		
Cash (Statement 3)	$ 192,091	$ 34,039
Accrued interest receivable	695,366	539,109
Securities and other assets (Notes 1 & 2)	28,433,660	24,673,249
	$29,321,117	$25,246,397
LIABILITIES		
Accounts payable - estates	$ 220,602	$ 271,659
Funds held in trust for estates (Statement 4)	29,100,515	24,974,738
	$29,321,117	$25,246,397

(See accompanying notes to the financial statements)

Statement 2

ADMINISTRATOR OF ESTATES

STATEMENT OF REVENUE, EXPENDITURE AND UNDISTRIBUTED EARNINGS

For the Year Ended March 31

	1984	1983
Revenue:		
Interest income (Note 1)	$2,135,318	$1,762,215
Bank interest	30,196	9,761
Discounts realized and distributed (Note 1)	10,972	17,015
Total revenue available for distribution	2,176,486	1,788,991
Expenditure:		
Interest distributed to estates	2,925,907	1,531,948
Undistributed earnings for the year	(749,421)	257,043
Undistributed earnings, beginning of year	1,444,786	1,187,743
Undistributed earnings, end of year	$ 695,365	$1,444,786

(See accompanying notes to the financial statements)

Statement 3

ADMINISTRATOR OF ESTATES

STATEMENT OF CHANGES IN CASH POSITION

For the Year Ended March 31

	1984	1983
Receipts:		
Securities matured	$110,099,696	$161,524,346
Wages and pension benefits	7,229,019	6,847,906
Other	1,174,118	1,144,056
Interest received on behalf of estates	2,020,287	1,710,828
Deposits	2,989,731	1,810,018
Property rental	478,083	494,174
Total cash provided	123,990,934	173,531,328
Disbursements:		
Purchase of investments	113,820,596	164,326,639
Room and board	5,687,478	5,333,544
Payment on release	1,675,424	1,443,604
Other	1,173,952	1,182,101
Comforts	699,732	678,669
Administration fees (Note 3)	775,700	575,412
Total cash applied	123,832,882	173,539,969
Excess of receipts over disbursements (disbursements over receipts)	158,052	(8,641)
Cash in bank, beginning of year	34,039	42,680
Cash in bank, end of year	$ 192,091	$ 34,039

(See accompanying notes to the financial statements)

Statement 4

ADMINISTRATOR OF ESTATES

STATEMENT OF CHANGES IN TRUST FUNDS

For the Year Ended March 31

	1984	1983
Trust funds provided:		
Wages and pension benefits	$ 7,229,019	$ 6,847,906
Interest earned on behalf of estates	2,176,544	1,788,992
Other	1,174,118	1,144,056
Deposits	2,989,731	1,810,018
Additions to individual estate assets	595,098	1,968,709
Property rentals	478,083	494,174
Increase in undistributed discounts (Note 1)	21,553	6,780
Decrease in individual estate liabilities	--	6,096
Total trust funds provided	14,664,146	14,066,731
Trust funds applied:		
Room and board	5,630,354	5,331,215
Payments on release	1,675,424	1,443,604
Other	1,109,513	1,236,837
Comforts	699,732	678,669
Decrease in individual estate assets	577,140	918,575
Administration fees (Note 3)	785,361	577,715
Increase in individual estate liabilities	60,845	--
Total trust funds applied	10,538,369	10,186,615
Increase in trust funds	4,125,777	3,880,116
Trust funds, beginning of year	24,974,738	21,094,622
Trust funds, end of year	$29,100,515	$24,974,738
Trust funds are comprised of:		
Individual estate assets net of individual estate liabilities	$28,235,050	$23,381,406
Undistributed interest earnings (Statement 2)	695,367	1,444,786
Undistributed discounts (Note 1)	170,098	148,546
	$29,100,515	$24,974,738

(See accompanying notes to the financial statements)

Schedule 1

ADMINISTRATOR OF ESTATES

SCHEDULE OF SECURITIES HELD

At March 31

	1984			1983
	Pooled	Individual	Total	Total
Bonds or Debentures issued or Guaranteed by:				
Government of Canada	$ 8,067,000	$ 938,800	$ 9,005,800	$ 8,072,550
Provincial:				
Alberta	505,000		505,000	405,000
British Columbia	1,350,000		1,350,000	325,000
Manitoba	560,000		560,000	560,000
New Brunswick	930,000		930,000	580,000
Newfoundland	910,000		910,000	430,000
Nova Scotia	405,000		405,000	255,000
Ontario	2,577,000		2,577,000	2,242,000
Prince Edward Island	466,000		466,000	316,000
Quebec	1,390,000		1,390,000	945,000
Saskatchewan	1,755,000		1,755,000	1,460,000
Saskatchewan Municipalities	142,300		142,300	80,300
Saskatchewan school districts	432,000		432,000	353,000
Saskatchewan Union hospitals	2,000		2,000	2,000
Sundry bonds	220,000	1,192,508	1,412,508	1,930,852
Short Term Investments	500,000		500,000	1,396,647
Share Certificates	--	496,775	496,775	301,530
	$20,211,300	$2,628,083	$22,839,383	$19,654,879

(See accompanying notes to the financial statements)

ADMINISTRATOR OF ESTATES

NOTES TO FINANCIAL STATEMENTS

March 31, 1984

1. Accounting Policies

Valuation and income recognition - securities and other assets held in trust

1) Pooled securities

Pooled securities are purchased by the Administrator with the cash assets of the estate and are recorded at par value on the date of their acquisition, except for short term investments which are recorded at cost, with unrealized purchase discounts not being reflected in the statement of revenue and expenditure nor distributed to the estates until the year of maturity. Purchase premiums are reflected in the statement of revenue and expenditure in the year of purchase.

Interest received on these securities is distributed semi-annually to the individual estate in accordance with section 12(3) of The Administration of Estates of Mentally Disordered Persons Act, R.S.S. 1978.

2) Individual estate securities and assets

Individual estate investments consist of assets held by individuals as at the date their estate came under the control of the Administrator. These individual estate investments are valued as follows:

(i) bonds and debentures - at par value as at the date the Administrator of Estates assumes control of the assets or if in the opinion of the Administrator it is deemed in the best interest of the estate to reinvest these securities at maturity, at cost at the time of renewal.

(ii) shares - at market value at the date the Administrator of Estates assumes control, with subsequent significant increases or decreases in value being recognized and reflected in the estate.

(iii) real estate - at appraised value at the date the Administrator of Estates assumes control of the assets or at cost, if in the opinion of the Administrator it is deemed in the best interest of the estate to purchase real estate, with an annual review by land representatives and adjustments to the individual estate if a significant change has occurred.

(iv) miscellaneous assets - at amounts determined from information available to the Administrator at the date the Administrator of Estates assumes control of the assets with subsequent adjustments made if in the opinion of the Administrator it is deemed in the best interest of the estate to renegotiate the value of these assets or as additional information is received.

Any interest or dividends received on these investments or any changes in original valuation of these investments are distributed to the individual estate equity of which these investments form a part and are not reflected in the statement of revenue and expenditure.

All other receipts received and payments made on behalf of the estates are recorded in the accounts upon receipt or disbursement of monies.

2. Securities and other assets held in trust

	1984	1983
Pooled - bonds and debentures - at par value (market value; 1984-$17,750,552, 1983-$14,503,303)	$19,711,300	$15,096,200
- short term investments - at cost	500,000	1,396,647
	20,211,300	16,492,847
Individual estate - bonds and debentures at par value (market value; 1984-$2,264,447, 1983-$2,922,361)	2,131,305	2,860,502
- shares - at market value	496,777	301,530
	2,628,082	3,162,032
- miscellaneous assets	231,140	250,330
- real estate	5,363,138	4,768,040
	$28,433,660	$24,673,249

3. Administration fees

In accordance with section 25 of The Administration of Estates of Mentally Disordered Persons Act, R.S.S. 1978, the following fees were collected and paid over to the consolidated fund.

	1984	1983
Administration fees	$775,700	$575,412

4. Administrative Costs

In accordance with section 3(3) of The Administration of Estates of Mentally Disordered Persons Act, R.S.S. 1978 all general administrative and employee costs required for the administration of the Administrator of Estates are paid out of the consolidated fund of the Province of Saskatchewan (1984-$591,848; 1983-$566,729). Accordingly, no provision for such costs is included in these financial statements.

5. Authority

The Administrator of Estates was established under The Administration of Estates of Mentally Disordered Persons Act, Chapter A-5, R.S.S. 1978.

Effective April 1, 1984, the public trustee, in accordance with The Public Trustee Act, is the successor in office to the Administrator of Estates appointed pursuant to The Administration of Estates of Mentally Disordered Persons Act.